

Print or type in black ink and sign in blue ink. Please read the instructions on page 2 before completing this form.

## NOTIFICATION OF EMPLOYED RETIREE

State Budget and Control Board  
South Carolina Retirement Systems  
Attention: Enrollment  
Box 11960, Columbia, SC 29211-1960

### SECTION I EMPLOYEE INFORMATION

1. Last Name & Suffix (PLEASE PRINT)		2. First/Middle Name (PLEASE PRINT)		3. Social Security Number		
4. Address			5. City		6. State	7. ZIP+4
8. Sex <input type="checkbox"/> M <input type="checkbox"/> F	9. Date of Birth	10. Date Returned To Work	11. Position Title		12. Present Monthly Salary	
13. Date of Retirement				14. System Retired Under <input type="checkbox"/> SCRS <input type="checkbox"/> PORS		

### SECTION II EMPLOYEE CERTIFICATION AND SIGNATURE

I hereby notify you that I am an employee of the state of South Carolina or its political subdivisions, and that I am a retiree of one of the systems covered by the South Carolina Retirement Systems. As a retired member returned to covered employment, I understand that I am required to pay contributions at the same rate as active members. I also understand that I will not accrue any additional service credit. However, the contributions will be credited to my account and upon my death, any remaining contributions that have not been exhausted through benefit payments will be paid to my beneficiary.

I take this action under the provisions of the Retirement Act with full knowledge that I will not be credited with retirement service for this period of employment.

I also certify that the information provided in items 1-14 of Section I of this form are true to the best of my knowledge and belief.

**THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS AND DOES NOT CREATE A CONTRACT BETWEEN THE MEMBER AND THE SOUTH CAROLINA RETIREMENT SYSTEMS. THE SOUTH CAROLINA RETIREMENT SYSTEMS RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT.**

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### SECTION III TO BE COMPLETED BY THE EMPLOYER

The individual must be retired from the South Carolina Retirement Systems (includes SCRS TERI participants) or the Police Officers Retirement System. A retired SCRS or PORS member that returns to covered employment must make the same member contributions as an active employee. The employer must also make the same employer contributions for a retiree that is currently employed as they make for an active employee. The contribution rate should be based on the system in which a member is retired under. For example, a PORS retiree that returns to work under a position that would normally qualify as an SCRS position will contribute at the PORS rate. If a working retiree is receiving annuity benefits from both SCRS and PORS, retiree contributions should be reported based on the system for which an active member in the position would normally contribute.

Please indicate which system the member will be contributing:  SCRS  PORS

I hereby certify that the employee listed in items 1-2 of Section I of this form is a retiree returning to covered employment.

Employer Name: \_\_\_\_\_ Employer Code: \_\_\_\_\_

Employer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Work Telephone: \_\_\_\_\_

Please call SC Retirement Systems Customer Service with any questions: (800) 868-9002 (in state) or (803) 737-6800

## INSTRUCTIONS

This form is used to notify the Retirement Systems of a retired member returning to covered employment. The individual must be retired from the South Carolina Retirement Systems (SCRS), which includes participants in the TERI program, or the Police Officers Retirement System (PORS). A retired member that returns to work with a covered employer must make the same member contributions as an active member. The employer must also make the same employer contributions for a retiree that returns to employment as they make for an active employee.

### **SECTION I- THE EMPLOYEE COMPLETES THIS SECTION**

Complete items 1-14 by providing the requested information.

### **SECTION II- THE EMPLOYEE COMPLETES THIS SECTION**

Read carefully the statements in this section, then sign and date the form in the spaces provided. Please note that you are required to make the same member contributions, working as a retired member for a covered employer, as an active member would make. These contributions do not add additional service credit to your retirement account. However, the contributions will be credited to your account and upon your death, any remaining contributions that have not been exhausted through benefit payments will be paid to your beneficiary.

### **SECTION III- THE EMPLOYER COMPLETES THIS SECTION**

Please print the requested information, then sign and date the form. Also, please check the box to indicate which system the retiree and employer will be contributing. Both the member and the employer should contribute at the rate corresponding to the system the member is retired under. If a working retiree is receiving annuity benefits from both SCRS and PORS, retiree contributions should be reported based on the system for which an active member in the position would normally contribute.

Forms not properly completed will be returned to the employer. For more information, please contact Customer Service at (800) 868-9002 (in state), (803) 737-6800, or [cs@retirement.sc.gov](mailto:cs@retirement.sc.gov).